



Employee Acknowledgement

This orientation was conducted to introduce employees to Gateway and provide an understanding of our safety rules and safe work procedures. Gateway is committed to maintaining a productive and safety-conscious work environment.

I, _____ Acknowledge receipt of:
(Employee's printed name)

- New Employee Safety Orientation Annual Review of Safety Orientation

- I have been instructed on Gateway's basic safety policies and safe work procedures.
- I will receive additional and ongoing training as required for specific tasks and assignments.
- I understand that I have digital access to the Gateway Companies safety programs. I also understand that I have access to the Gateway Companies safety programs on site (located in the job trailers).
- I am responsible for protecting myself and my fellow workers from potential exposure to hazards.
- Safety is a condition of my employment. Violating any type of safety requirement and/or rule can result in disciplinary action or termination of employment.
- All Gateway employees have the authority and obligation to **Stop Work** or operation where concerns or questions regarding the control of equipment or safety risks exist which may be reprimanded.
- It is my responsibility to immediately inform the Site Supervisor or Safety Representative of any potential unsafe work practices, or working conditions or situations that I am not familiar with or do not know how to safely address.
- I will do my part to help maintain a safe and healthful work environment.

Topics Covered		

Employee's Signature _____ Date Signed _____

Trainer/Supervisor's Signature _____ Date Signed _____